

WELCOME Project Kick-off Meeting

AGENDA

10-11th October 2017
rue du commerce 123,
Brussels, Belgium

WELCOME Project Partners:

P1. ALL DIGITAL (formerly Telecentre-Europe AISBL), Belgium – **Coordinator**

Gabriela Ruseva Project Coordinator

Peter Palvolgyi Financial Manager

P2. Maks, Belgium

Jan Douteur Project Manager

Veronique De leener Director

P3. IASIS, Greece

Ioanna Papadopoulou Researcher

Ilias Michail Rafail Project Manager

P4. STIFTUNG DIGITALE CHANCEN, Germany

Nenja Wolbers Project Manager

P5. FONDAZIONE MONDO DIGITALE, Italy

Ilaria Graziano Project Manager

Annaleda Mazzucato Project Manager

P6. Asociacio per a Joves Teb, Spain

Ramon Gonzalez Trainer

Anna Ingles Communications

P7. Centro Studi Foligno (CSF), Italy

Alessandro Palazzetti Trainer

Altheo Valentini Project Manager

Tuesday, 10 October 2017**10:00 - 18:00****Venue:** ALL DIGITAL office**Address:** Rue du Commerce 123, 1000 Brussels

Time	Topic	Responsible Partner
10:00 – 12:30	<p>Welcome and overview of the Agenda <i>Peter Palvolgyi, COO ALL DIGITAL</i> Gabriela Ruseva, WELCOME Project Coordinator, AD</p> <p>Partnership Presentation (max. 10' each partner) <i>Gabriela Ruseva, AD</i> <i>Veronique De Leener, MAKS</i> <i>Ilias Michail Rafail, IASIS</i> <i>Nenja Wolbers, SDC</i> <i>Annaleda Mazzucato, FMD</i> <i>Anna Ingles, El Teb</i> <i>Altheo Valentini, CSF</i></p> <p>Overview of the WELCOME project <i>Gabriela Ruseva, AD</i></p> <p>WPO Management and coordination of the action <i>Gabriela Ruseva, AD</i> <i>Peter Palvolgyi, AD</i></p>	<p>AD</p> <p>AD</p> <p>AD</p>
12:30 – 13:30	<i>Lunch (Italian restaurant next to ALL DIGITAL office, partners cover their expenses)</i>	
13:30 - 15:30	<p>WP1 Best Practices exchange and development of the programme <i>Jan Douteur, MAKS</i> <i>Veronique De leener, MAKS</i></p> <p>WP2 Staff training <i>Ioanna Papadopoulou, IASIS</i> <i>Ilias Michail Rafail, IASIS</i></p>	<p>MAKS</p> <p>IASIS</p>
15:30 - 16:00	Coffee Break	
16:00 - 18:00	WP3 Piloting of the programme by the staff with young third country nationals	EL TEB

	<i>Ramon Gonzalez, El Teb</i> <i>Anna Ingles, El Teb</i> WP4 Dissemination and awareness raising <i>Gabriela Ruseva, AD</i>	
18:00	End of the meeting	
20:00	Project Dinner (place TBC)	

Wednesday, 11 October 2017

10:00 - 13:00

Venue: ALL DIGITAL office

Address: Rue du Commerce 123, 1000 Brussels

Time	Topic	Responsible Partner
10:00 - 11:00	Presentation on the funding programmem and priorities (TBC) <i>Raffaella Battella, Project Officer</i> DG MIGRATION and HOME AFFAIRS Directorate E: Migration and Security Funds Unit E.1 – Union Actions	DG MIGRATION and HOME AFFAIRS
11:00 – 13:00	Solving administrative issues and discussing next steps, making a schedule for the first 6 months of the project, agreeing on activities and deadlines <i>All partners</i>	All parnters
13:00	End of the meeting	